

**NEWARK VALLEY CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION MEETING MINUTES
October 12, 2010**

The Newark Valley Central School District Board of Education met at 7:00 p.m. in the Richard H. Kerr Board Room. The following Board Members were in attendance: James Phillips, Susan Watson, Tom Darpino, Robert Bennett, Anthony Tavelli and Ralph Parmelee. Randal Kerr was absent. The Pledge of Allegiance was led by Thomas Darpino. The following school personnel were present: Mary Ellen Grant, Jacqueline O'Donnell, Ji Katchuk, Suzanne Lachman, Michael Harris, Todd Schaffer, Patricia Engbith and Tina Engelhard. There was one guest.

Presentations:

Mr. Schaffer provided the annual overview of the implementation of the District's Wellness Policy. Discussion followed. Ms. Leslie Spurgin of Ciaschi, Dietershagen, Little, Mickelson & Co., LLP reviewed the 2009-2010 Audit Report. Discussion followed.

Privilege of the Floor: None

Motion by T. Darpino, and seconded by R. Bennett, for approval of the Regular Meeting minutes of September 20, 2010.

Vote: 6 Yes 0 No 1 Absent Motion carried.

Superintendent's Report:

Details for the October 16, 2010 ceremony for the John George Field Dedication were presented by Superintendent Grant. Mrs. Grant provided the latest information and requirements on Race To The Top funding. Discussion followed.

Instruction: Mrs. O'Donnell provided the highlights from the October 8, 2010 Superintendent's Conference Day. Discussion followed.

New Business:

Motion by T. Darpino, and seconded by S. Watson, for the approval of resolutions 10-10-G1, 10-10-G2, 10-10-G3, 10-10-G4, 10-10-G5, 10-10-G6, 10-10-G7, 10-10-G8, 10-10-G9 and 10-10-G10

10-10-G1

RESOLVED, Upon the Recommendation of the Superintendent of Schools, that the Board of Education hereby approves the Memorandum of Agreement – Continuation with Louis Cordi, attached to and made part of these minutes and authorizes the Superintendent to sign the MOA.

10-10-G2

RESOLVED, Upon the Recommendation of the Superintendent of Schools, and on motion of T. Darpino, seconded by S. Watson, the Board of Education approves the Agreement with Owego Bowl for the 2010-2011 school year, as attached to and made part of these minutes, and authorizes the President of the Board of Education to sign the Agreement.

10-10-G3

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the First Reading of Revision to Policy 5530 – Petty Cash, as presented.

10-10-G4

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education, having received an Application for Refund and Credit of Real Property taxes, hereby approves the following refund of property taxes for 2010/2011 in the amount of \$2,365.15.

HSBC Mortgage Corporation Berkshire 25.00-1-1.3 2010/2011 \$2,365.15

10-10-G5

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the bid for Track Supplies from MF Athletics in the amount of \$34,275.00.

10-10-G6

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education, having received an Application for Refund and Credit of Real Property taxes, hereby approves the following refund of property taxes for 2010/2011 in the amount of \$452.25.

ATTENDANCE

MINUTES

**APPROVE MOA-
CONTINUATION –
LOUIS CORDI**

**APPR AGREEMENT
WITH OWEGO BOWL
FOR 2010-2011
SCHOOL YR**

**APPR 1ST READING -
POLICY 5530 REV-
PETTY CASH**

**APPR PROPERTY
TAX REFUND – 2010/
2011**

**ACCEPT BID FOR
TRACK SUPPLIES –
MF ATHLETICS**

**APPR PROPERTY
TAX REFUND - 2010/
----**

**APPR PARTICIPATION
IN CO-OPERATIVE
BIDDING - TECH
EQUIP FOR 2010/2011
SCHOOL YEAR**

10-10-G7

Upon the Recommendation of the Superintendent, and on motion of T. Darpino, seconded by S. Watson, it is **RESOLVED** that the Board of Education of the Newark Valley Central School District participate in Co-operative Bidding for Technology Equipment (CTR-22-E-11) for the school year 2010-2011 with other school districts in Broome-Tioga BOCES, and

BE IT FURTHER **RESOLVED**, that the Board of Education of the Newark Valley Central School District reserves the right to accept or reject any or all bids.

**ADOPT ANNUAL
UPDATE –
PROFESSIONAL
DEVELOPMENT PLAN**

10-10-G8

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education adopts the annual update of the Professional Development Plan (2010-2011) which is part of the Board of Education approved 2008-2011 Comprehensive District Education Plan (CDEP) and authorizes the Superintendent and Board of Education President to sign the Statement of Certification.

**APPROVE PROPERTY
TAX REFUND - 2010/
2011**

10-10-G9

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education, having received Applications for Refund and Credit of Real Property taxes, hereby approves the following refunds of property taxes for 2010/2011:

Anna Skowron	Richford 2.00-2-12	2010/2011	\$6.17
Joann Howland	Berkshire 31.07-2-10	2010/2011	\$26.08
Kurt Kuhlman	Berkshire 31.00-2-19.2	2010/2011	\$10.00
Mabel Camp	Richford 11.00-2-19.22	2010/2011	\$14.54
Estate of Harold & Linda Bloem	Owego 97.00-1-70&87	2010/2011	\$64.13

**APPR SOUTHERN TIER
HEARING SRVCS
AGREEMENT**

10-10-G10

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the Agreement with Southern Tier Hearing Services for audiology services, effective September 1, 2010 through June 30, 2011, and authorizes the Board President to sign this agreement.

Vote: 6 Yes 0 No 1 Absent Motion carried.

Motion by T. Darpino, and seconded by S. Watson, for the Board to go into Executive Session at 8:17 p.m. for the purpose of discussing particular personnel.

Vote: 6 Yes 0 No 1 Absent Motion carried.

Motion by S. Watson, and seconded by T. Darpino, for the Board to return to Regular Session at 8:26 p.m.

Vote: 6 Yes 0 No 1 Absent Motion carried.

New Business: (Continued)

Motion by S. Watson, and seconded by R. Parmelee, for the approval of resolutions 10-10-G11 and 10-10-G12

**ACKNOWLEDGE
RECEIPT OF 2009-2010
FINANCIAL AUDIT
REPORT**

10-10-G11

RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby acknowledges the receipt of the 2009/2010 Financial Audit Report as prepared by the independent auditors, Ciaschi, Dietershagen, Little, Mickelson & Company, LLP.

**AUTHORIZE EXAMIN-
ATION PURSUANT TO
EDUCATION LAW §913
FOR A PARTICULAR
EMPLOYEE**

10-10-G12

The Superintendent requested from the Board upon authorization to hold an examination pursuant to Education Law §913 for a particular employee of the District. On motion of S. Watson, seconded by R. Parmelee, it is

RESOLVED, that Dr. Mary Hartschorn is appointed medical inspector of the District and is authorized to conduct an examination pursuant to Education Law §913 on a particular employee of the District in an amount not to exceed \$2,000.

**APPT MEDICAL
INSPECTOR**

Vote: 6 Yes 0 No 1 Absent Motion carried.

Personnel:

Motion by T. Darpino, and seconded by S. Watson, for the approval of resolutions 10-10-C1, 10-10-C2, 10-10-C3, 10-10-C4, 10-10-C5, 10-10-C6, 10-10-C7, 10-10-C8, 10-10-C9, 10-10-C10, 10-10-C11, 10-10-C12, 10-10-C13, 10-10-C14 and 10-10-C15

<u>10-10-C1</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the following probationary appointment (Vice: from Reading tenure area to Social Studies tenure area)	APPR PROBATIONARY APPT – SOCIAL STUDIES TEACHER
Name of Appointee:	Julie Holland
Tenure Area:	Social Studies
Date of Commencement of probationary services	September 1, 2009
Expiration date of the appointment	June 30, 2011 (Jarema credit)
Certification Status	Reading Teacher – Permanent; N, K, Grades 1-6 and Social Studies 7-9 Extension, Permanent
<u>10-10-C2</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Franz Heinrichs, Substitute Teacher, effective October 1, 2010.	ACCEPT RESIGNATION- SUB TEACHER
<u>10-10-C3</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Clarissa Plank, Substitute Teacher, effective October 13, 2010. (Certified)	APPR APPT – SUB TEACHER
<u>10-10-C4</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Roxanne Miller as an additional Ticket Taker for the 2010-2011 school year, pending funding and student participation.	APPR APPT – ADD’L TICKET TAKER FOR 2010/2011 SCHOOL YEAR
<u>10-10-C5</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Roxanne Miller and Jackie Wandell as additional Boys and Girls Basketball Scorekeepers for the 2010-2011 school year, pending funding and student participation.	APPR APPT – ADD’L BOYS & GIRLS BASKET- BALL SCOREKEEPERS FOR 2010/2011 SCHOOL YEAR
<u>10-10-C6</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Cathy Yetter and Kathryn Corrigan as additional Event Managers for the 2010-2011 school year, pending funding and student participation.	APPR APPT – ADD’L EVENT MANAGERS FOR 2010/2011 SCHOOL YEAR
<u>10-10-C7</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Kelly Simmons and Roxanne Miller as additional Soccer Scoreboard Operators for the 2010-2011 school year, pending funding and student participation.	APPR APPT – ADD’L SOCCER SCOREBOARD OPERATORS FOR 2010/ 2011 SCHOOL YEAR
<u>10-10-C8</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Roxanne Miller as an additional Boys & Girls Basketball Scoreboard Operator for the 2010-2011 school year, pending funding and student participation.	APPR APPT – ADD’L BOYS & GIRLS BASKET- BALL SCOREBOARD OPERATOR FOR 2010/ 2011 SCHOOL YEAR
<u>10-10-C9</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Roxanne Miller as an additional Boys & Girls Basketball Shot Clock Operator for the 2010-2011 school year, pending funding and student participation.	APPR APPT – ADD’L BOYS & GIRLS BASKET- BALL SHOT CLOCK OPERATOR FOR 2010 2011 SCHOOL YEAR
<u>10-10-C10</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Roxanne Miller as an additional Volleyball Scorekeeper for the 2010-2011 school year, pending funding and student participation.	APPR APPT – ADD’L VOLLEYBALL SCORE- KEEPER FOR 2010/2011 SCHOOL YEAR
<u>10-10-C11</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Roxanne Miller as an additional Football Scorekeeper/Timekeeper for the 2010-2011 school year, pending funding and student participation.	APPR APPT – ADD’L FOOTBALL SCORE- KEEPER/TIMEKEEPER FOR 2010/2011 SCHOOL YEAR
<u>10-10-C12</u>	
RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the paid and 65 day unpaid leave of Brittany Dougherty, English Teacher, effective January 5, 2011 through June 24, 2011.	APPR PAID & 65 DAY UNPAID LEAVE - TEACHER

APPR PAID & 44 DAY UNPAID LEAVE – TEACHER	<p><u>10-10-C13</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the paid and 44 day unpaid leave of Suzanna Miller, Math Teacher, effective January 31, 2011 through June 24, 2011.</p>						
APPR APPT – SUB TEACHER	<p><u>10-10-C14</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Rhonda Lunder, Substitute Teacher, effective October 13, 2010. (Certified)</p>						
APPR APPT – SUB TEACHING ASST.	<p><u>10-10-C15</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Rhonda Lunder, Substitute Teaching Assistant, effective October 13, 2010.</p>						
	<p>Vote: 6 Yes 0 No 1 Absent Motion carried.</p> <p>Motion by T. Darpino, and seconded R. Bennett, for the approval of resolutions 10-10-NC1, 10-10-NC2, 10-10-NC3, 10-10-NC4, 10-10-NC5, 10-10-NC6, 10-10-NC7, 10-10-NC8 and 10-10-NC9</p>						
APPR APPT – SUB CUSTODIAL WRKR	<p><u>10-10-NC1</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Frederick Berry, Substitute Custodial Worker, effective October 1, 2010.</p>						
APPR 1.5 DAY UNPAID LEAVE – BUS DRIVER	<p><u>10-10-NC2</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the 1.5 day unpaid leave of Dean Gurney, Bus Driver, effective October 6, 2010 (0.5 day) and October 7, 2010 (1.0 day).</p>						
APPROVE 8 DAY UNPAID LEAVE – BUS DRIVER	<p><u>10-10-NC3</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the 8 day unpaid leave of G. Ann Benscoter, Bus Driver, effective October 22, 2010 through October 29, December 22, 2010 and January 3, 2011.</p>						
ACCEPT RESIGNATION – SUB BUS DRIVER	<p><u>10-10-NC4</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby accepts the resignation of Brian Hutchinson, Substitute Bus Driver, effective October 11, 2010.</p>						
APPR APPT – SUB FOOD SRVC WRKR/ HELPER	<p><u>10-10-NC5</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Nicole Bowie, Substitute Food Service Worker/Helper, effective October 13, 2010.</p>						
APPR APPT – SUB CUSTODIAL WRKR	<p><u>10-10-NC6</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Karen Ward, Substitute Custodial Worker, effective October 13, 2010.</p>						
APPR APPT – SUB SUPPORT STAFF	<p><u>10-10-NC7</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the appointment of Rhonda Lunder, Substitute Support Staff (Teacher Aide/Classroom Aide, Spec. Ed. Aide and Cafeteria Aide), effective October 13, 2010.</p>						
APPR PROBATIONARY APPT – TYPIST (10 MONTH)	<p><u>10-10-NC8</u> RESOLVED, Upon the Recommendation of the Superintendent of Schools, That the Board of Education hereby approves the probationary appointment of Suzanne M. Yannuzi, Typist (10 Month), effective October 25, 2010 through October 24, 2011. (vice: E. Snapp transfer; J. Wheeler retirement resignation)</p>						
DESIGNATE PETTY CASH CUSTODIANS FOR 2010/2011 SCHOOL YEAR	<p><u>10-10-NC9</u> On motion of T. Darpino, seconded by R. Bennett, the Board of Education hereby designates the following individuals as custodians of Petty Cash Funds for the 2010-11 School Year with exception noted:</p> <table> <tr> <td>Central Office</td><td>Tina Engelhard, District Clerk</td></tr> <tr> <td>Elementary School</td><td>Kristine Tomazin, Clerk Typist, Main Office</td></tr> <tr> <td>Middle School</td><td>Jane Wheeler, Clerk Typist, Main Office (until November 30, 2010 retirement)</td></tr> </table>	Central Office	Tina Engelhard, District Clerk	Elementary School	Kristine Tomazin, Clerk Typist, Main Office	Middle School	Jane Wheeler, Clerk Typist, Main Office (until November 30, 2010 retirement)
Central Office	Tina Engelhard, District Clerk						
Elementary School	Kristine Tomazin, Clerk Typist, Main Office						
Middle School	Jane Wheeler, Clerk Typist, Main Office (until November 30, 2010 retirement)						

High School	Cathy Yetter, Clerk Typist, Main Office	DESIGNATE PETTY CASH CUSTODIANS FOR 2010/ 2011 SCHOOL YEAR (CONTINUED)
Bus Garage	Randy Zukowski, Transportation Supervisor	
School Lunch	Lorraine Trotman, School Lunch Director	
Buildings and Grounds	Michelle Tavelli, Account Clerk Typist	

Vote: 6 Yes 0 No 1 Absent Motion carried.

Privilege of the Floor: None

Board Matters:

- Board of Education Meeting, October 25, 2010 at 6:30 p.m. in the Richard H. Kerr Board Room.
- Tour of Nathan T. Hall November 8, 2010 at 6:00 p.m. followed by Board of Education Meeting, 7:00 p.m. in the Richard H. Kerr Board Room
- Tour of Middle School November 22, 2010 at 6:00 p.m. followed by Board of Education Meeting, 7:00 p.m. in the Richard H. Kerr Board Room

Motion by T. Darpino, and seconded by S. Watson, for the Board to go into Executive Session at 8:33 p.m. for the purpose of discussing CSE and negotiations.

Vote: 6 Yes 0 No 1 Absent Motion carried.

Motion by T. Darpino, and seconded by R. Parmelee for the Board to return to Regular Session at 8:49 p.m.

Vote: 6 Yes 0 No 1 Absent Motion carried.

Meeting adjourned at 8:50 p.m.

October 12, 2010

Tina A. Engelhard, District Clerk

BOARD MATTERS:

- **NEXT BOE MTG 10/25/10 @ 6:30 P.M.**
- **BOE MTG 11/8/10 (TOUR NTH @ 6:00 PM; REG MTG 7:00 PM**
- **BOE 11/22/10 (TOUR MS @ 6:00 P.M.; REG MTG AT 7:00 P.M.**